YOUNG & HEALTHY

GOVERNANCE COMMITTEE MINUTES

August 29, 2023, via Zoom

PRESENT:

Board Members: Dana Jones, Committee Chair, Mimi Orth, Monique Thomas

Staff: Ellen Kramer, Executive Director

Welcome:

Dana called the meeting to order at 6:00 PM on Zoom and welcomed everyone. The committee members approved the Committee Norms document that was distributed and the Minutes from the May 16, 2023, meeting.

Committee Objectives:

Dana reviewed the Committee Objectives document with the committee. There was discussion about aligning the Board and Committee's work with the Community Advisory Board members and better utilizing the advisors' expertise.

Committee Projects:

Mimi presented the latest draft of the Board Handbook, which will be distributed to all Board members at the annual retreat on September 10. Committee members are thrilled with this work and will be completing the final pieces in time for printing and distribution.

There was no update on the Board survey although committee members discussed it to familiarize themselves with the two parts.

The updated Bylaws were reviewed, and questions and edits were resolved. The updated draft will be included in the Board Handbook, to be revised as needed, and will be distributed to the Board for a final vote at the September 27 meeting.

Board Retreat

The committee had a brief discussion about the upcoming Board retreat.

Mission Moment:

Ellen made a recommendation for a staff member to present the September Mission Moment. The Committee liked the suggestion and Ellen will arrange it with that individual.

Recruitment Plan

The Committee reviewed the list of people identified as possible Board members. Dana presented a timetable for the next round of recruitment. People on the recruitment list will receive an invitation to the September Gala. The Committee will also be considering the slate of officers for the 24-25 Board.

Looking Ahead:

Assignments were accepted to draft Committee Charters and “job descriptions” for Board Officers and Chairs of Board Committees.

The meeting was adjourned at 7:30 pm.