
PRESENT:

Board Members in Attendance: Cara DiMassa, Carrie Walker, Chris Mayne, Nick Howell, Marjorie Diaz

Board Members Absent:

Staff: Ellen Kramer

Next Meeting:

Feb 24, 2023, Zoom

Welcome**Cara DiMassa**

Cara called the meeting to order at 8:30 am.

The Minutes from 11/4/2022 were approved by _____ and seconded by _____

Topics:

1. The Committee discussed the outcomes of the Board retreat and some of the follow-up that has been done. Action Item:
 - Cara distributed the summary of Jennifer Gomes's report to the Committee members
2. The Board has been considering forming an ad hoc committee to review and make recommendations about organization and Board risk. Chelsey Overstreet expressed an interest in working on this issue, and Roya Fohrer may be willing to assist. Action Items:
 - Cara is going to contact Tom Polenzani to see if he would be willing to review our insurance policies and offer some recommendations.
 - Cara and Ellen will meet with Chelsey and Roya to discuss the ad hoc committee work
3. Now that PUSD has approved our MOU we need to get it signed. Action items:
 - Ellen will continue to reach out to Kim Kenne and Lesley Barnes to identify next steps to finalize the MOU
 - Development Committee can turn its attention to fundraising for building improvements, keeping in mind that there is approximately \$79,000 set aside for building improvement from Mary's retirement
4. Filling Board vacancies was discussed. Action Item: Cara will talk to Dana about next steps to fill the vacancy and recruit additional Board members to step into future vacancies.
5. The Gala is less than a month away. Current revenue is \$137,290 with 180 tickets sold. Our goal is to raise \$325,000. Action items:
 - Cara is reaching out to Board members to remind them to purchase their tickets, attend, and donate their wine for the wine basket

6. Ellen gave a Staffing update, including one recent resignation, one promotion, and two job postings.
 7. Ellen gave a program update specific to the Kaiser grant. We have encountered challenges because PUSD has already contracted with our consultant, which has provided trauma-informed care training and is scheduled to provide the same Psychological First Aid training that we were going to provide. Another challenge is the lack of formalized agreements with PUSD and local law enforcement to work with us on this project and work with one another to develop a coordinated community response to critical incidents. We are working our way through these issues.
 8. Ellen also discussed building out a strategy to become a more inclusive, diverse, equitable, and accessible organization. She is consulting with a woman with whom she has previously worked to see how she might help. We are also trying to target our job postings to a broader audience. The Committee agrees that it would be money well spent to support this plan.
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