Governance Committee
11-17-2020

- **Present on Zoom:** Maxwell Harwitt,
- Dana Jones, Meredith Miller, Mary Donnelly-Crocker
- **Minutes** from 9-15-2020 were approved as presented.
- **Nomination Planning**
    - Dana will lead a discussion at the December 2nd board meeting on the nomination process for new board members. She will discusses Young & Healthy's Core Values as it relates to the characteristic will look for in future board members. Dana will also ask the board to begin to suggest names for future board members.
- **Updates on By-Law Revision**
    - Dana will have a draft of any By-Law revisions by the January Governance Meeting. Maxwell has offered to assist her.
- **Plan for Y&H Advisors**
    - A discussion about the Y&H Advisors revealed for us to update our Advisor list and to re-energize the work of that group.
    - Dana will draft a letter to our existing advisors. There will be three different versions:
        - A letter to those we want to keep as Advisors
        - A letter to those we will ask about their continued interest in the Advisory work.
        - A letter to those whom we believe it is time to "bless and release".
        - As step two---we will consider adding names to the Advisors, such as:
            - Dr. Julie Reynoso
            - Terry Tornek
            - Dr. Swing
            - A Dentist
        - As Step three, we will organize a Zoom meeting for the Advisors for the purposes of updating them on:
            - Our Pandemic related work
            - Trauma informed Care
            - Our Strategic Plan

- **Board Education Ideas**
    - Ask Matt Feaster to do an update on all things related to COVID
    - More in depth discussion on the Strategic Plan
    - Redo the “elevator talk”.
- **Succession Planning**
    - **Executive Director Evaluation**
        - Mary is to reach out to her Nonprofit colleagues for samples of Executive Director Evaluations
    - **Exit Agreement for Executive Director**
    - In the coming year, the board of Y&H will tackle creating an exit agreement for Mary DC , so that when her retirement become a reality, a plan will be in place.
    - Mary will send the committee the existing Succession Plan as well as articles related to creating Exit Agreements for long term Executive Directors.